The information provided in this handbook is designed to assist current and future B.F.A. students in Art Education at the College of Visual Arts and Design. Please use it to navigate the program and department procedures. The handbook is intended for use in a step-by-step manner in planning and fulfilling the requirements for the B.F.A. degree in Art Education. This handbook and the department faculty and admin are your guides. However, you are responsible for ensuring you meet all requirements of the College of Visual Arts and Design and College of Education to complete your program and obtain your degree. Refer to this handbook regularly; it includes the forms you will need throughout your program of study.
Table of Contents

2023-2024 ......................................................................................................................... 1

About the department ........................................................................................................ 5

Programs offered ........................................................................................................... 5

Faculty and Staff ........................................................................................................... 5

- Adjunct Faculty ............................................................................................................. 7
- CVAD Dean’s Office ...................................................................................................... 8
- CVAD Academic Advising Office .................................................................................. 8
- College of Education .................................................................................................... 8
- Mentoring ....................................................................................................................... 9
- Research Opportunities ................................................................................................. 9

B.F.A. in Art Education .................................................................................................... 11

- About the program ....................................................................................................... 11

How to become a major in Art Education ......................................................................... 13

- Pre-Major Requirements .............................................................................................. 13

Major Requirements for B.F.A. in Art Education ............................................................... 14

- Required courses (listed in the blocks you are intended to take them) ....................... 14
- Required Sequence of courses in Art Education ......................................................... 15
- College of Education Courses for Teacher Preparation ............................................. 16

B.F.A. Art Education Curriculum Plan .............................................................................. 17

College of Education requirements .................................................................................. 17

- Part 1: Admission into the College of Education for Teacher Certification ............... 17
- What does the College of Education application look like? ....................................... 19
- Part 2: Applying for Clinical Teacher Placement ....................................................... 26
- Early Field Experience or Observation placement ..................................................... 27

Clinical Teaching or Student Teaching ............................................................................ 27

- What does clinical teaching involve? ........................................................................... 27
- What is the time commitment to Clinical teaching ..................................................... 28
- Appeals ........................................................................................................................ 29

How to apply for EC-12 Art Teacher Certification ........................................................... 29

- In summary .................................................................................................................... 29

Program sequence ........................................................................................................... 30

TEAL Account & Exam Registration .............................................................................. 30

- Required Certification exams ....................................................................................... 31
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study Resources for EC-12 Certification exams</td>
<td>31</td>
</tr>
<tr>
<td>Study Tips</td>
<td>32</td>
</tr>
<tr>
<td>Certification checklist and Related fees</td>
<td>33</td>
</tr>
<tr>
<td><strong>B.F.A. in Art Education without Teaching certification</strong></td>
<td>34</td>
</tr>
<tr>
<td><strong>Applying for Graduation</strong></td>
<td>35</td>
</tr>
</tbody>
</table>
About the department

The department vision is to think about, experiment, act, and make what art education can mean for the 21st Century. Our mission is to rigorously prepare innovative arts education professionals for a dynamic educational landscape. We do this through critical inquiry, creative research, acts of transformative making, and the promotion of intersectional perspectives for just and sustainable futures. Our goal is to foster the spirit of radical inquiry and practice in art education.

Programs offered

- B.F.A. in Art Education, with or without K-12 certification
- M.A. in Art Education, with three options or tracks
  - Track I: Advanced coursework
  - Track II: Museum Education
  - Track III: M.A. with K-12 certification
- Graduate Academic Certificate in Art Museum Education, GAC-ARME
- Ph.D. in Art Education

Faculty and Staff

Manisha Sharma, Ph.D.
Department Chair and Professor
Manisha.Sharma@unt.edu
Office: Art Building, Room 230G

Research areas: Border cultures; decolonization; South Asian art and visual culture; art teacher identity; community-oriented art education; grounded theory; arts-based research; social and cultural theory
Ellen Fleming-Hughes
Sr. Administrative Associate
Ellen.Fleming-Hughes@unt.edu
Office: Art Building, Room 230G

Laura Evans, Ph.D.
Associate Professor. Director of GAC ARME
Laura.Evans@unt.edu
Office: Art Building, Room 308

Research areas: Museum studies; art museum education; auto-ethnography; narrative inquiry

Nadine Kalin, Ph.D.
Professor
Nadine.Kalin@unt.edu
Office: Art Building, Room 345N

Research areas: Post-political critique; curriculum theory; social practice in contemporary art; art museum education; pedagogical ethics; arts-based inquiry and strategies of aesthetic resistance; institutional critique; (post)qualitative methodologies

Tyson Lewis, Ph.D.
Professor
Tyson.Lewis@unt.edu
Office: Art Building, Room 309A

Research areas: Aesthetic philosophy; modern and contemporary art; continental philosophy; critical theory; educational philosophy/philosophy of education; philosophy for children; dialogic methods of inquiry; posthumanism; critical phenomenology; critical museum studies
Beth Link, Ph.D.
Visiting Assistant Professor
Beth.Link@unt.edu
Office: Art Building, Room 218

Research areas: Culturally responsive pedagogy; anti-racist pedagogy; critical multicultural art education; curriculum development; critical race theory in art education; art integration; critical whiteness studies; women and gender studies

Trina Harlow, Ph.D.
Lecturer, Director of Undergraduate Studies.
Trina.Harlow@unt.edu
Office: Art Building, Room 262C

Expertise: Travel international studies; globalization; immigration in schools; newcomer programs; refugee studies; social emotional learning; arts-based research

Adjunct Faculty

Angela Hall, Ph.D.
Paula & Jim Crown Director of Learning at Dallas Contemporary.

Expertise: Inquiry-driven, student-centered arts museum education programming, including strategic planning, outreach, curriculum development, program implementation, budgeting, staffing, and volunteer management.

Beatriz Galuban, Ph.D.

Expertise: Art Museum Education, museum studies, empathy, narrative/auto-ethnography, art interpretation

Gloria Wyatt

Expertise: Scaffolded multi-sensory curriculum, virtual world machinima videographer / choreographer, special needs education
CVAD Dean's Office

Karen Hutzel, Ph.D., Dean
Eric Ligon, Senior Associate Dean, Administrative Affairs
Heidi Strobel, Ph.D., Associate Dean, Academic & Student Affairs
Jennifer Aglio, Executive Assistant to the Dean
Jerry Aul, Budget Officer
Peter Hyland, Director of the Onstead Institute

CVAD Academic Advising Office

Erin Donahoe-Rankin
Director, CVAD Undergraduate Advising
Ph: 940-565-2216
Email: CVAD.Advising@unt.edu
For appointments: Log in to Navigate
Location: Art Building, The Milnes Advising Center, Room 232
Hours: Monday–Friday, 8 a.m.–noon and 1–5 p.m. Closed from noon to 1 p.m.
CVAD Academic Advising website: https://cvad.unt.edu/advising
UNT Academic Advising: https://vpaa.unt.edu/advising

College of Education

Dr. Cindy Daniel
Director of Clinical Practice.
Ph: 940-565-3589
Email: Cindy.Daniel@unt.edu
Office: Matthews Hall 119-J

Alyssa Strong
Foliotek Administrator.
Ph: 940-369-5157
Email: Alyssa.Strong@unt.edu
Mentoring

The Art Education faculty are committed to providing positive mentoring experiences for all our students. Mentoring can include supervised guidance in all phases of the student's coursework and professional development. For a resident undergraduate student, the CVAD advising office typically serves as the student's guide to program management. However, the Art Education undergraduate program director and other faculty members also provide field-specific mentorship. The college and university also provide opportunities for students to be mentored in their development as teachers of art through resources like the Career Development office. If you have questions about what mentorship looks like or have a particular issue you would like mentorship on, do approach your faculty in reference to their expertise and professional experience.

Research Opportunities

B.F.A. students are encouraged to participate in research and development activities conducted by the department and its faculty as well as attend
conferences and symposia relevant to the field of art education. Research is viewed as an integral part of a student's professional development and may include individual, or group activities conducted in educational and/or professional environments. Students are encouraged to discuss possible opportunities to engage with faculty’s research projects. The department hosts multiple symposia and workshops and research discussion groups. We encourage you to explore and benefit from these while you are in the program.
B.F.A. in Art Education

About the program

The field of Art Education focuses on the theory and practice of teaching art by engaging with the processes of its production and consumption. Qualified art educators work as teachers and administrators at various formal and informal learning venues such as K-12 schools, higher education, museums, and community-based organizations, and as arts education entrepreneurs.

Graduates of our B.F.A. program in Art Education find work as art teachers at K-12 schools as well in art museums, community art programs, and other educational facilities. Students pursuing an undergraduate degree in Art Education learn how to create educational programming in the arts by learning to design effective arts curriculum, assessment plans, and art teaching strategies for a variety of demographic groups. The program consists of 120 semester credit hours during which students will garner significant experience and skills in artmaking, art history, curriculum and pedagogical design, and critical thinking practice.

Students may choose to:

- Graduate with an all-level teacher certification in art accredited by the Texas State Board for Educator Certification which includes coursework, examinations*, and pre-service teaching practicum required by the state. In this option, you will spend time observing an elementary and secondary art classroom and reflect upon these experiences before your final semester, during which you will be a full-time student teacher.

or

- Graduate without Texas teaching licensure by substituting teaching practicum with internships or advanced studio credits. Training in this option may be applied to careers with non-profit arts organizations
and serve as a foundation for advanced study in related fields, such as museum education.

*Note:* The Texas Examinations of Educator Standards, TExES, Pedagogy and Responsibilities EC-12 is an exam used to assess the requisite skills and knowledge of an entry-level teacher for grades in early childhood through 12th grade in Texas public schools.
How to become a major in Art Education

The undergraduate program in Art Education welcomes both students who wish to pair a degree and art teacher certification with another degree, such as a B.F.A. in a studio concentration, as well as those who seek the stand-alone B.F.A. in Art Education.

Pre-Major Requirements

To become an Art Education major, complete the following requirements.

1. Be accepted as a student at UNT and its College of Visual Arts and Design. Applying to UNT is your first step to admission to CVAD. You will indicate one of the CVAD programs as your pre-major on the UNT application.

2. Complete at least 60 hours of college courses. You must take and complete the following courses with a grade of C or better to be eligible for admission into your first art education course: ARTE 3753.

   • ART 1600
   • ART 1700
   • ART 1800
   • ART 1900
   • ART 2350
   • ART 2360
   • ART 2370
   • ASTU 2101 or 2102.

You must also complete two of the following required studio courses with a grade of C or better:

   • ASTU 2201
   • ASTU 2300
• ASTU 3202
• ASTU2801 or ASTU 2802.

3. Enroll in ARTE 3753: Art Education Foundations. When students have enrolled in ARTE 3753: Art Education: Foundations, or once this course is completed, they may apply for admission into the program. Admission into the program as a major is not guaranteed but is based on an admissions review, examining your grades, work ethic and motivation to become an art educator. Also, admission to the program requires a minimum GPA of 2.75 at time of application to the major.

4. An official degree plan must be filed for Art Education (ARTE), by completing the degree-planning session in conjunction with a class meeting of ARTE 3753: Art Education: Foundations.

To earn your Bachelor’s degree at UNT, you need to complete a minimum of 120 total semester hours, of which 42 must be advanced level courses. You must also fulfill the degree requirements for the Bachelor of Fine Arts degree as specified in UNT’s Core Curriculum. Of these, at least 66 credit hours must be in art (CVAD courses), and you must also complete 21 credit hours of professional development.

**Major Requirements for B.F.A. in Art Education**

As stated in the previous section, you must complete at least 66 hours of art coursework and 21 hours of professional development. These include the following which include the courses taken as a pre-major.

**Required courses** (listed in the blocks you are intended to take them):

- ART 1600 (Foundations)
- ART 1700 (Foundations)
- ART 1800 (Foundations)
- ART 1900 (Foundations)
• ART 2350 (Art History Survey 1)
• ART 2360 (Art History Survey 2)
• ART 2370 (Art History Survey 3)
• ASTU 2101 or 2102. (Beginning Ceramics: Hand building or Throwing)
• ASTU 2201 (Painting 1)
• ASTU 2300 (Intro to Printmaking)
• ASTU 2801 or ASTU 2802 (Beginning Sculpture: Traditional or Digital methods)
• ASTU 3202: (Figure Drawing 1)
• ARTE 3753 (Art Education Foundations)
• ARTE 3770 (Art Education: Computer art applications)
• ARTE 4750 (Art Education professional development- Elementary art teaching)
• ARTE 4760 (Art Education: Global Aesthetics)
• ARTE 4780 (Art Education professional development- Secondary art teaching)
• ARTE 4790 (Art Education: Inquiry and Dialogue)
• 9 additional advanced hours of art history (ARTH)
• 3 advanced hours of studio art (ASTU)

**Required Sequence of courses in Art Education**

The Art Education course requirements should be completed in the following sequence:

1. Take ARTE 3753 and ARTE 3770
2. You will also work towards becoming enrolled in the College of Education Teacher Education program at this point, and apply for Admission to the Teacher Education Program. This first step is necessary, for you to apply for placement in Observations and
Clinical Teaching in the following semesters. Once you apply to the CoE Teacher Education program, you will be required to complete a course on Canvas (link will be sent to you) – and from there, you will be placed in your clinical experiences going forward.

3. Take ARTE 4750: Art Education: Elementary Art Education Practices (Observation placement in K-8 classrooms through College of Education is required for this class). Concurrently take ARTE 4760: Art Education: Global Aesthetics. Ideally, you will take ARTE 4795: Topics in Art Education at the same time, though you may repeat this course as the topics are different each semester.


Your final semester, after you have completed all other degree requirements, will be dedicated to student teaching if you are seeking a Texas state art teaching certification.

**College of Education Courses for Teacher Preparation**

If you are pursuing EC-12 Art Teacher certification in the state of Texas, you will also need to take the following courses with them:

EDCI 3800 (Professional Issues in Teaching)
HDFS 3123 (Child development for non-majors)

EDCI 4060 (Content Area Reading)
EDEE 4101 (Clinical Teaching Elementary School Art)
EDCI 4138 (Student Teaching Secondary School Art)

Please note that admission to the College of Education is required to enroll in the following courses:

ARTE 4780: Art Education- Secondary Art Education Practices
ARTE 4790: Art Education- Inquiry & Dialogue about Art  
EDEE 4101 (Clinical Teaching Elementary School Art)  
EDCI 4138 (Student Teaching Secondary School Art)  

**B.F.A. Art Education Curriculum Plan**

The suggested path of study to graduate with a B.F.A. degree in Art Education is outlined in the ARTE BFA Curriculum Plan 2023-2024, attached at the end of this handbook. It lists which courses you should be registering for in sequence of study. The document also describes the enrollment requirements of the College of Education for art teacher certification.

**College of Education requirements**

**Part 1: Admission into the College of Education for Teacher Certification**

If you are intending to graduate with EC-12 Art Teacher Certification, which is required for teaching in public schools, you will need to apply for admission to the College of Education Teacher Preparation or TED program.

All the following requirements must be met prior to making your first appointment with the UNT College of Education. You will be asked if you have met these requirements in the College of Education Teacher Education application form. This is done when you enroll for ARTE 3753 and is part of the application process. Students must apply for admission to the Teacher Education Program (TED) the semester before they expect to begin their field experience in ARTE 4750. For example, if you will start your early field experience or observations in Spring 2024 (while enrolled in ARTE 4750), you need to apply for admission in early Fall of 2023.

- **60+ earned credit hours.**
• **12+ earned credit hours in the teaching field** (TNT programs = 15+). If you don’t know what this means, ask your advisor in the CVAD advising office.

• **2.750+ UNT GPA** (TNT programs = 2.500+). If you don’t know what this means, ask your advisor in the CVAD advising office.

• **2.750+ Overall GPA** (TNT programs = 2.500+). If you don’t know what this means, ask your advisor in the CVAD advising office.

• **TSI complete status.** This refers to The Texas Success Initiative (TSI) Assessment, which is a state-required assessment test to determine college-readiness in reading, writing, and math. All entering students must take the TSI test before enrolling in classes unless you are exempt or “TSI-complete”.

• Active enrollment in UNT.

• **Criminal History Check:** Participants must undertake criminal history checks as required by school district placements in conjunction with the required coursework and as required by the Texas Education Code.

• **An Official Degree Audit** is required to be submitted for the CoE application process. You can get this from CVAD Academic Advising. Review your processed degree plan with your CVAD advisor (ideally at the end of the semester BEFORE you are planning to take ARTE 3753) and generate an official degree plan audit. Make sure that the official degree audit includes teacher certification and matches the program selected on the application (ART EC-12).

• **College of Education Advising:** Make an appointment with the Student Advising Office in the College of Education, 940-565-2736, to be admitted into Teacher Education in the College of Education.

• Admission to the College of Education requires
  - junior status,
- a 2.75-grade point average (both UNT and overall), and
- grades of C or better on all art and education courses. There are some limited possibilities for exceptions to this requirement. Contact the Art Education Undergraduate Studies Director for more details, by emailing cvad.arteducation@unt.edu.
- Proof of passing test scores.

**Important:** Please to take these documents with you to your advising appointment in the College of Education in Matthews Hall, Room 105. Also, please remember that you must apply for admission to the Teacher Education Program one year before you expect to begin your field experience. For example, if you will start your early field experience or observations in Spring 2024, you should prepare your application materials for admission in Spring 2023 and complete your application by August of 2023. The **deadline for application to CoE and observation placements for Spring 2024, is September 1, 2023.**

**Technology Fee:** Effective 2019-2020 academic year onward, students are responsible for a $35 technology fee as required by the Texas Education Association, TEA. The fee will be paid by the student through their account at UNT.

**What does the College of Education application look like?**

Below are screenshots of the College of Education Application process and application form, for your information.
Figure 1: Overview of the Application Process

Figure 2: College of Education Teacher Admission application form: Information about the program
Figure 3: College of Education Teacher Admission application form: Information about required eligibility checks

Figure 4: College of Education Teacher Admission application form: Degree audit checks
Students at UNT have several different GPAs on their official degree audit. Please be sure to answer each question using the correct type of GPA.

This information is on your Online Degree Audit. If you are currently duplicating a course, your audit may not reflect your true earned GPAs that the College of Education will use to determine eligibility. If this is the case, you will need to calculate your previously earned grade into your GPA that is showing on your online degree audit. You may ask your academic advisor for assistance.

a. What is your UNT GPA?

You must have an earned UNT GPA of 2.75 or higher except for students enrolled in the Teach North Texas (TNT) program, which requires a UNT GPA of 2.00 or higher to be eligible for admission.

If this is your first semester at UNT, and you do not have a UNT GPA, you will enter "P". Audit example:

**Figure 5: College of Education Teacher Admission application form: Verification of GPA requirements**

b. What is your All Courses (Overall) GPA?

You must have an earned UNT GPA of 2.75 or higher except for students enrolled in the Teach North Texas (TNT) program, which requires a UNT GPA of 2.00 or higher to be eligible for admission. Audit example:

**Figure 6: College of Education Teacher Admission application form: Verification of semester credit hours requirement**
Figure 7: College of Education Teacher Admission application form: Verification of teaching field credit hours requirement

Figure 8: College of Education Teacher Admission application form: Verification of TSI test requirement

Figure 9: College of Education Teacher Admission application form: Verification of enrollment requirement
Figure 10: College of Education Teacher Admission application form: Consent forms for applicant to sign
Figure 11: College of Education Teacher Admission application form: continued page for consent forms for applicant to sign

Figure 12: College of Education Teacher Admission application form: last page of consent forms and submit form button

Please visit the College of Education Admissions to the Teacher Education program for more information.
Part 2: Applying for Clinical Teacher Placement.

The College of Education’s Educator Preparation Office or EPO website offers detailed information for all students wishing to complete the Teacher Certification process for the state of Texas, through UNT. This is the primary website through which you can learn more about admission to the Teacher Education Program (TED), applying for early field experience and clinical teaching, TExES exams, and the steps to apply for your official certificate once you have completed your program. Check their calendar for Admissions and Clinical Practice application dates for each semester, to sign up for free TExES practice exams, and important announcements. Each office in the EPO also has its own page which contains resources to help you every step of the way.

As you reach the stage of enrollment in ARTE 3753, please make yourself familiar with the College Of Education’s Clinical Practice Office website.

Please be advised that beginning Fall 2023, students will be required to sign up for a Canvas course provided by the College of Education. You will be expected to complete this informational course prior to gaining access to the placement application link. This Canvas course will include important information about the application process, certification and testing requirements, the TExES exam and registration process, and exam preparation. When you will access the Canvas course, you must select the module that corresponds to your certification/program (ART EC-12). You must complete all of the lessons in the module before gaining access to the placement application link.

You will be informed of whether your application was accepted, by Department of Art Education and later, the College of Education, with instructions on following steps. Please be alert in looking out for and responding to these.
Early Field Experience or Observation placement.

You will be given information about the expectations and requirements of this practicum and how to successfully complete it in the CoE Canvas course as well as in your classes ARTE 4750 and ARTE 4780. The Director of Undergraduate Studies in Art Education will work with your course instructor to help you keep on track. Significant aspects of these requirements include the following:

- Successfully pass a **District background check** for your desired placement. Initiate this process by choose the “observing” option on this webpage.
- Complete a **Qualification Agreement Form** for Early Field Experiences, for the relevant semester.
- You will be expected to complete and log **30 hours of observations** (each) during ARTE 4750 and ARTE 4780. Required forms will be made available to you in your classes.
- Your instructor and field supervisor will keep provide relevant information through your Canvas course sites.

Clinical Teaching or Student Teaching

Once you have completed all the requirements of your coursework, including, admission into the College of Education TED program, and early field experiences, you will complete the Clinical Teaching (also known as student teaching) experience. You will undertake this in the final semester of your studies with graduation imminent at the end of the clinical teaching semester.

The following explanations for frequently asked questions or FAQs are listed on the College of Education website, as under:

**What does clinical teaching involve?** During your clinical teaching semester, you will report to your assigned public school with your assigned
cooperating teacher as if you were the teacher of that classroom. Clinical teaching courses do not meet on the UNT campus.

**What is the time commitment to Clinical teaching?** Although clinical teaching is six credit hours you should consider yourself a full-time student because you are expected to be on your assigned campus all day five days a week. While on a field campus in a school district you are required to keep the contract hours for all employed teachers on that campus. You may need to stay after school to prepare lessons you will be teaching, attend meetings or attend school sponsored functions.

Keeping track of your degree audit and making sure you are ticking off required items on the checklists provided in this handbook is the best way to move towards readiness for your capstone experience in this degree program.


The handbook for Clinical Teaching experience is available at this webpage link.

To be placed in and complete your Clinical Teaching placement, you need to fulfil the required steps listed in the CoE Canvas website. Basically, you will need to

- Successfully pass a **District background check** for your desired placement.
- Complete a **Qualification Agreement Form** for Early Field Experiences, for the relevant semester.
• Confirm your placement with the CVAD Chair’s office and the College of Education.
• Enroll in EDEE 4101 (Clinical Teaching Elementary School Art), and EDCI 4138 (Student Teaching Secondary School Art)
• Contact your assigned Student Teacher Supervisor for next steps.
• Be aware of TExES requirements. By this point you should be well familiar with this because you will have taken practice tests in ARTE 3753 and other ARTE classes. Contact the TExES Advising Office at 940-369-8601 to find out requirements regarding the TExES or fingerprinting.

Appeals

Students may appeal Teacher Education admission requirements or decisions or appeal Teacher Education program requirements or decisions. Please follow this link for additional information: COE Appeal, Review, and Retention

You can also submit a Clinical Practice appeal Request form to the Director of Clinical Practice, if you
• Missed a Field Experience Placement Application deadline, or
• If you would like to request a different placement, or
• If you need to appeal the TExES testing policy.

How to apply for EC-12 Art Teacher Certification

In summary:
• **Complete Two Tests:** TExES Exams: Art EC-12 content test and TExES Pedagogy and Professional Responsibilities test. Information: UNT College of Education, Matthews Hall, Room 105.
• **Apply for Certification:** More information on this step is at the College of Education Certification webpage. Application for certification through the State Board of Educator Certification,
SBEC information can be found at UNT College of Education Matthews Hall, Room 105, Texas Examinations of Educator Standards and Educator Certification.

**Program sequence**

**Admission to Teacher Education program**
- Create a TEAL Educator account at [https://tealprod.tea.state.tx.us](https://tealprod.tea.state.tx.us).
- Obtain a TEA ID number, which is assigned by TEA after creating a TEAL Educator account.
- Create Testing Account at [https://tx.nesinc.com](https://tx.nesinc.com).

**During ARTE 4750: Elem. Art Ed**
- Take TExES Art EC-12 (#178) Practice Exam. Register using the calendar at [https://coe.unt.edu/texes](https://coe.unt.edu/texes).
- Begin studying for real TExES Art EC-12 (#178) exam.

**During ARTE 4780 (Second. Ed Methods)**
- Retake Practice Exam if score was below 75
- Take and pass real TExES Art EC-12 (178) Exam
- Take PPR EC-12 practice exam (optional)

**During Clinical Teaching**
- Apply for graduation by the deadline given by the University.
- Take and pass the real TExES PPR EC-12 (#160) exam
- Apply for certification, on graduation, through your TEAL Educator Account. DO NOT APPLY FOR THIS BEFORE GRADUATION!

**Note:** Please be aware that your certification may take up to six weeks after your grades and degree are posted.

**TEAL Account & Exam Registration**

For step-by-step instructions on setting up your accounts, please go to [https://coe.unt.edu/texes](https://coe.unt.edu/texes)
Step 1: TEAL account (Certification)
Website: https://pryor.tea.state.tx.us/
Create a username and password. Make a note of it here for your records: my TEAL username: . My password: .

You will apply for certification through your TEAL account at the end of your program, after you complete Clinical Teaching and pass all required Certification exams.

Make a note of your TEA ID Number when you get it, for your records:

Step 2: Testing Account (Exam Registration)
Website: https://www.tx.nesinc.com/
Create a username and password. Make a note of it here for your records: my username: My password:

To register for certification exams, you will go to the Pearson website. Click Register and log on to your testing account. After you pay for your exam, you will schedule the exam by selecting a day, time, and testing location.

TExES Success Office information
TExES Success Office
Matthews Hall, Room 119F
Phone: 940-369-8610
COE-TSO@unt.edu
https://coe.unt.edu/texes

Required Certification exams
TExES Art EC-12 (178)
TExES Pedagogy and Professional Responsibilities EC-12 (160) Also known as PPR EC-12.

Study Resources for EC-12 Certification exams
31
For Art EC-12 (178)

- Prep Manual:
- Khan Academy Art History course:
  https://www.khanacademy.org/humanities/art-history
- Elements of Art Vocal:
  https://massart.edu/sites/default/files/Principles%20and%20Elements.pdf
- Mometrix TExES Art EC-12 Study Guide:
  https://www.mometrix.com/studyguides/texes/
- Elements and Principles of Art: http://tiny.cc/8ubvuz
- Quilt Flashcards:
  https://quizlet.com/search?query=Texes-Art-EC%252D12&type=all
- TEKS for Fine Art: Elementary Art:
  https://www.teksguide.org/resource/art-elementary
  High School Art: https://www.teksguide.org/resource/art-high-school

For PPR EC-12 (160)

- Prep Manual:
- Pass the TExES Study Guide: https://passthetexes.com
- 240 Tutoring Study Guide:
  https://study.240tutorin.com/subscribe/UNT
- PPR EC-12 Video Reviewer: https://youtu.be/xps3irfJQPu
- UNT Study Skills Workshop: http://tiny.cc/kubvuz

Study Tips.

- Download the preparation manual for your exam at
  https://www.tx.nesinc.com under the “Prepare” menu and familiarize
yourself with the content covered in each domain and competency on your exam.

- Ask yourself, “How well do I know the content?” Using a Likert scale of 0-5 where 0 is Not At All and 5 is Very Well, rate your confidence for each domain and competency.

- Determine what resources and materials you already have on hand to help you study for the content. Then, determine what else you might need to help you study (Flashcards? Practice Exam? A study group?) Begin acquiring the materials you need.

- Establish study deadlines for yourself and focus your studying on the areas you feel least confident with.

- Take a practice exam prior to your actual test! This will help you get an idea of what the actual test will look like and give you an idea of what you need to focus on. While passing a practice test is not a guarantee you will successfully pass your exam, it is a good measure of your knowledge and can be used to guide your studying even further!

- Be sure to get plenty of sleep the night before the exam. Skip the morning coffee and eat a banana or dark chocolate instead to fuel your mind and body.

- Relax and be confident! Don’t second guess yourself!

**Certification checklist and Related fees**

- Admission to Teacher Education Program (Technology Fee $35)
- Complete all coursework including Clinical Teaching
- Pass all required TExES exams ($116 per exam, plus convenience fees)
- Obtain Bachelor’s Degree
- Apply for certification upon graduation (application fee $78)
- Complete Fingerprinting (Fingerprinting fee $50.25)

Please note that fees are subject to change at the discretion of the State Board for Education Certification.
B.F.A. in Art Education without teaching certification

If you wish to graduate with a degree in Art Education but without the teaching certification, you must apply to do so. This will be a viable option for you if you are certain that you do not want eligibility to teach in public schools, and that your career path is elsewhere. Speak to your department faculty members, department chair, and the director of undergraduate studies in art education, if you wish to explore career choices other than K-12 teaching, using your degree.

Students who graduate without certification can get jobs as art educators in community-based organizations, non-profit and government organizations focused on the arts, in arts administration, or in art museums. You may also apply to teach in private or independent schools, including in international schools, with a B.F.A. degree but without certification, or be entrepreneurial, with some elective classes taken in business and finance.

If you wish to pursue this option, you need to meet all the requirements of an Art Education pre-major, and art education major. College of Education courses including EDCI 3800 (Professional Issues in Teaching), HDFS 3123 (Child development for non-majors), and EDCI 4060 (Content Area Reading) will still be required and valuable towards your degree.

However, if, after completing ARTE 4750 and ARTE 4780, do not wish to student teach, please talk to the Art Education department chair and director of undergraduate studies in art education, as well as your CVAD academic advisor for alternative options. Instead of 6 hours of student teaching, you may be able to alter your degree plan so you may take advanced studio courses, or request placement in ART 4450: Professional Internship. Some advanced courses you may be able to take instead of student teaching are:

- ART 4940: Understanding Art Museums
- ARTE 4795: Topics in Art Education (this course is repeatable up to 3 times as long as the course topic is different)
• ART 4614: Art and Business
• ART 4620: Grant Writing and Arts Funding
• ART 4640: Community Engagement in Art and Design
• ART 4450: Professional Internship

You may also request to substitute certain College of Education courses with others, to better meet your career goals. This will be evaluated on a case by case basis and substitutions are not guaranteed. Please consult with your advising team (director of undergraduate studies in art education, department chair and department faculty, and CVAD academic advising office) to explore these options.

Applying for Graduation

Always be in contact and communication with the advising office at UNT and in CVAD to make sure you are on track with graduation requirements. Once you have ensured you have fulfilled all requirements for your B.F.A. in Art Education degree, you may find steps to apply for graduation at https://class.unt.edu/advising/graduation-application.